



English Learner Advisory Committee (ELAC)
Quarter 4
Meeting Agenda

Location: Los Angeles
Date: 5/7/26
Time: 5:00 pm

Please note the meeting minutes are for the following Principal		
Principal D'Amico	4101 S Figueroa St. Los Angeles, CA 90037	
Minutes Recorded by:	Courtney Torrent	
# Students: 16	# Parents: 23	# Staff: 18

I. Welcome

- a. Note Start Time: 5:00 PM
- b. Introductions
 - Mr. D'Amico introduced the staff that was present.
- c. Public Comments

No comments

II. Approval of minutes of the previous ELAC meeting

Approval of the previous minutes was completed. Mr. D'Amico made a motion to approve, and Ms. Walker seconded the motion.

III. Review 2025-2026 LCAP Progress Update

Presentation covered ways in which LCAP is updated every year to support students. Plan has been finalized and will be reviewed by school board in May. Mentioned goals of increasing academic performance, students gaining skills for college and career readiness, increasing student retention, increasing educational partner engagement. Went over actions taken to improve school including hiring tutors, training, school events, and professional development, purchasing technology, and expanding student nutrition. Parents/guardians provided feedback through survey.

IV. Comprehensive School Improvement Update

Presentation discussed how school set goal for increasing the number of students that participated in tutoring and that we met this goal. Feedback collected through survey.

V. Differentiated Assistance Update

Presentation discussed how teams being created to support increasing the percentage of low income students' scores on the English CAASPP and the number of graduates who have completed CTE pathways or taken college courses. Feedback collected through survey.

VI. Learning Recovery in Education Block Grant Update

Presentation discussed Alta Vista receiving grant funds. Funds were used to purchase emergency food for students, provide professional development for staff, and provide additional social-emotional learning opportunities for students. Feedback collected through survey.

VII. End-of-Year Community Schools Progress Update

Presentation discussed that we used AMS and SSPD grant to hire 4 teachers, purchased art supplies, and took students on art related field trips. School also used funds to increase security at school sites, retain teachers through professional development, and individualized coaching to leadership. CCSPP grant used to employ a Community Programs Manager, 3 Parent Engagement Liaisons, hold professional development for staff, send students on a CTE field trip, and support Senior Commitment Day. Feedback collected through survey.

VIII. SB 3216 - Phone Free Schools Act

Presentation discussed new California that requires all districts, charters, and county offices of education to adopt policy limiting or prohibiting student smartphone use during school hours by July 1, 2026. Reviewed plan to utilize electronic sealed bags for student devices. Feedback collected through survey.

IX. Update on Summative ELPAC Completion Progress

Mr. Carmona discussed that out of 37 students, a little less than 92% have been tested.

X. What is Designated and Integrated English Language Development?

Mr. Carmona discussed dedicated instructional time built into the daily schedule, aligned to english proficiency levels, reading, writing, speaking, and listening. Explicit instructions about how the language works. English confidence in all areas. Integrated when students build English proficiency in the packets. All teachers responsible for teaching English, not just ELD teachers.

XI. Importance of Regular School Attendance

Mr. Carmona discussed how this helps English learners practice English every day, make stronger academic progress, and build confidence in using the English language.

XII. Important Upcoming Events

Mr. Carmona discussed parent/teacher conferences, Grad Nite at DCA, graduation, and summer break.

XII. Next Meeting

Mr. Carmona discussed August 26, 2026, location TBD

XIV. Adjournment

a. Note End Time: 5:48 PM



English Learner Advisory Committee (ELAC)
Quarter 4
Meeting Agenda

Location: 11988 Hesperia Rd STE B, Hesperia, CA 92345

Date: 04/30/2026

Time: 5:00 PM

Please note the meeting minutes are for the following Principal		
Principal Larson	11988 Hesperia Rd STE B, Hesperia, CA 92345	
Minutes Recorded by:	Rhett Raymond	
# Students: 0	# Parents: 1	# Staff: 1

I. Welcome

a. Note Start Time: [5:00 PM]

b. Introductions

Rhett introduced the staff that was present.

c. Public Comments

No comments or feedback.

II. Approval of minutes of the previous ELAC meeting [5:02 PM]

Approval of the previous minutes was completed. Rhett made a motion to approve, and the parent seconded the motion.

III. Review 2025-2026 LCAP Progress Update [5:03 PM] Information was covered in the PAC meeting.

Colin Opseth presented about the LCAP. He shared that the LCAP is located on our school website and will be presented to the school board in May. The LCAP has 4 goals and is a plan to support students. The plan includes how much money the school receives for its budget. This year, we focused on supporting our English Learner students. We sent staff to trainings, hired additional tutors, and also offered additional field trips. We expanded our nutrition program, as well. He asked for participants to complete part of our survey.

IV. Comprehensive School Improvement Update [5:04 PM] Information was covered in the PAC meeting.

Colin Opseth presented about CSI. The school was identified for CSI because we did not meet the federal graduation rate. This year, we hired more tutors to help students. Our data shows that students turn in more credits if they go to tutoring. We also see them staying in enrolled in school, on track with their credits, and

graduate. We set a goal to increase the number of students by 50% and we met that goal. He asked for participants to complete part of our survey.

V. Differentiated Assistance Update [5:05 PM] Information was covered in the PAC meeting.

Colin Opseth presented about DA. He said that the school qualified for Differentiated Assistance because we had student groups in the red. The Dashboard is easy to read and has items like attendance, graduation rate, test scores, and other items on it. This year, we selected two areas to work on. Our low income students and their scores on the ELA CAASPP state test, and the number of students that graduate with college credits or a CTE pathway completed. He asked for participants to complete part of our survey.

VI. Learning Recovery in Education Block Grant Update [5:07 PM] Information was covered in the PAC meeting.

Colin Opseth presented about the Learning Recovery Grant. He asked for participants to complete part of our survey. He said that the school received funding to expand learning to students, and decrease barriers. The funds are also able to be used to help support social-emotional health of students. This year, we used funds to purchase emergency food, professional development, and also to provide social-emotional learning opportunities such as field trips to Shaver Lake. We plan to continue the opportunities next year. He asked for participants to complete part of our survey.

VII. End-of-Year Community Schools Progress Update [5:10 PM]

Rhett discussed the new lunches bought by our school and hiring new tutors. The parent loved the new meal system. Rhett walked the parent over to the new refrigerator and showed some examples and also when over the nutritional values. Rhett also spoke about how the meals change every week and about the quality of the food.

VIII. SB 3216 - Phone Free Schools Act [5:11 PM]

Colin Opseth presented about SB 3216. He explained the policy and that all schools in California must be in compliance by July 1, 2026. He shared that the school has purchased phone bags to secure devices, and he covered the rules and consequences of the policy. There can be discipline if the policy is not followed. He asked for participants to complete part of our survey on the new policy.

IX. Update on Summative ELPAC Completion Progress [5:12 PM]

Rhett discussed how we were almost completely done with ELPAC and that we would be receiving scores within the next two months. Rhett also discussed how having EL students actively doing English credits helped immeasurably with student progress towards being redesignated.

X. What is Designated and Integrated English Language Development? [5:13 PM]

Rhett discussed the difference between designated and integrated ELD, there were no public comments.

XI. Importance of Regular School Attendance [5:14 PM - 5:17 PM]

Rhett discussed the importance of regular attendance and shared personal experiences about the success of students who show up regularly.

XII. Important Upcoming Events [5:18 PM]

Rhett mentioned the following events. Parent had a question if the construction project was still going on at our school. Rhett answered questions accordingly.

Shaver Lake Trip – May 4–7

Graduation – May 14th (credit completion deadline April 30)

Italy Art & Culture Trip – June 6–14

Summer School – Begins July 1 (Online)

Pathways for Employment May 20th

VVC Summer Construction Program 6/22-7/30th

XII. Next Meeting

Next meeting will be on August 26, 2026

XIV. Adjournment

a. Note End Time: 5:20 PM



**Comité Asesor de Aprendices de Inglés (ELAC)
Trimestre 4
Agenda de la reunión**

Localidad: insert location of hosting site

Fecha: insert date

Tiempo: insert time

Minutes must be translated

I. Bienvenidos

- a. Introducciones
[Add Name] introduced the staff that was present.
 - b. Comentarios del públicos
Record feedback from parents
- II. Aprobación de minutas de la última junta ELAC
Approval of the previous minutes was completed. [Add Name] made a motion to approve, and [Add Name] seconded the motion.
 - III. Actualización del progreso del LCAP 2025-2026
Document the input of Parents and Students
 - IV. Novedades sobre la mejora escolar
[Add Name] discussed
 - V. Informe de asistencia diferenciada
[Add Name] discussed
 - VI. Beca para la recuperación del aprendizaje en el sector educativo
[Add Name] discussed
 - VII. Progreso de las escuelas comunitarias a fin de año
[Add Name] discussed
 - VIII. SB 3216 - Ley de Escuelas Sin Celulares
[Add Name] discussed
 - IX. Informe sobre el progreso de finalización del ELPAC sumativo
[Add Name] discussed
 - X. ¿Qué es el Desarrollo del Idioma Inglés (ELD) Designado e Integrado?
[Add Name] discussed
 - XI. La importancia de asistir a la escuela regularmente
[Add Name] discussed
 - XII. Próximos eventos importantes
[Add Name] discussed
 - XIII. Próxima reunión
[Add Name] discussed
 - XIV. La reunión se terminó
Tiempo: ____ PM

English Learner Advisory Committee (ELAC)
 Quarter 4
 Meeting Agenda

Location: **8520 Archibald Ave Building 20 Ste. A Rancho Cucamonga, CA 91730**

Date: **05/05/2026**

Time: **5:20PM**

Please note the meeting minutes are for the following Principal		
Principal Velasco	8520 Archibald Ave Building 20 Ste. A Rancho Cucamonga, CA 91730	
Minutes Recorded by:	Francisco Vasquez	
# Students: 4	# Parents: 1	# Staff: 9

I. Welcome

a. Note Start Time: **—5:20 PM**

b. Introductions

Pinki Kadakia introduced the staff that was present.

c. Public Comments

There were no public comments at this time.

II. Approval of minutes of the previous ELAC meeting

Approval of the previous minutes was completed. Pinki Kadakia made a motion to approve, and Memo Velasco seconded the motion.

III. Review 2025-2026 LCAP Progress Update

There was no input from Parents and Students at this time. Claudia Carlos shared how we used some of this funding. It was used to purchase new nutritional items for our students, Hire additional tutoring staff, & bought new computers for our students. We have 4 goals for this year. We want to increase Academic Performance, Student Retention, Educational Partner engagement, & College Skills & Readiness.

IV. Comprehensive School Improvement Update

Claudia Carlos discussed the slides that Colin Ospeth put together that gave an update on our Comprehensive School Improvement Grant. We didn't meet the federal requirements for this category. In response we hired more tutors based on the data that shows sitting with a tutor increases the chance of a credit being complete.

V. Differentiated Assistance Update

Pinki Kadakia discussed how we created a team to support increasing academic performance of our student on the California dashboard English learner performance indicator. Our goal is to increase student proficiency from 21.7% to 45%

VI. Learning Recovery in Education Block Grant Update

Pinki Kadakia discussed how the LRE grant was spent. We used this funding to buy food for students & their families that are in need during the holiday season. We plan to keep improving and keeping this grant going. Provide professional development for staff, Provide additional social emotional learning opportunities for students such as a field trip to Shaver Lake.

VIII. SB 3216 - Phone Free Schools Act

Claudia Carlos discussed SB 3216 and how this bill was passed and will take affect in all schools on July 1st 2026. We have purchased special bags that lock student phones while on campus. The consequences to not adhering to this policy increase from a verbal warning to meetings with the principal regarding this policy.

IX. Update on Summative ELPAC Completion Progress

Pinki Kadakia discussed how our Rancho site hit 92.3% for our Summative ELPAC progress for this year.

X. What is Designated and Integrated English Language Development?

Pinki Kadakia discussed what is Designated & Integrated English Language Development. Designated ELD is time dedicated to students gaining confidence using the academic English Language. They focus on Speaking, Listening, Reading, & Writing in English. Integrated ELD is already embedded in our learning program. Each packet has an embedded focus on helping students build English skills during regular lessons such as Math, Science, & English.

XI. Importance of Regular School Attendance

Raquel Goyenaga discussed the importance of regular school attendance. Citing a study that shows students that attend school regularly finish school at a faster rate.

XII. Important Upcoming Events

Claudia Carlos discussed our upcoming events. Shaver Lake May 11-14th, Grad Night May 28th, Graduation June 3rd.

XII. Next Meeting

Pinki Kadakia discussed the next meeting date is August 26th 2026.

XIV. Adjournment

a. Note End Time: 5:40 PM



English Learner Advisory Committee (ELAC)

Quarter 4

Meeting Agenda

Location: 1695 Spruce St Riverside CA 92507

Date: 05/07/2026

Time: 5:45PM-6PM

Please note the meeting minutes are for the following Principal		
Principal Velasco	1695 Spruce St Riverside CA 92507	
Minutes Recorded by:	Cristian Carrera	
# Students: 7	# Parents: 10	# Staff: 9

I. Welcome

a. Note Start Time: 5:45PM

b. Introductions

[Mrs. Kadakia] introduced the staff that was present.

- i. Mrs. Lopez
- ii. Mrs. Goyenaga
- iii. Ms. Garibay
- iv. Ms. Buchanan
- v. Mr. Vega
- vi. Mr. Carrera
- vii. Mrs. Landry
- viii. Mr. Buchanan

c. Public Comments

none

II. Approval of minutes of the previous ELAC meeting

Approval of the previous minutes was completed. [Mrs. Kadakia] made a motion to approve, and [Cristian Carrera] seconded the motion.

III. Review 2025-2026 LCAP Progress Update

[Mrs. Kadakia] presented about the LCAP. She shared that the LCAP is located on our school website and will be presented to the school board in May. The LCAP has 4 goals and is a plan to support students. The plan includes how much money the school receives for its budget. This year, we focused on supporting our

English Learner students. We sent staff to trainings, hired additional tutors, and also offered additional field trips. We expanded our nutrition program, as well. She asked for participants to complete part of our survey.

IV. Comprehensive School Improvement Update

[Mrs. Kadakia] discussed The school was identified for CSI because we did not meet the federal graduation rate. This year, we hired more tutors to help students. Our data shows that students turn in more credits if they go to tutoring. We also see them staying in enrolled in school, on track with their credits, and graduate. We set a goal to increase the number of students by 50% and we met that goal. He asked for participants to complete part of our survey.

V. Differentiated Assistance Update

[Mrs. Kadakia] discussed that the school qualified for Differentiated Assistance because we had student groups in the red. The Dashboard is easy to read and has items like attendance, graduation rate, test scores, and other items on it. This year, we selected to work on supporting our English Learner students and their scores on the English Learner Performance Index. The goal is to continue to work with the county and develop action plants to support students. He asked for participants to complete part of our survey.

VI. Learning Recovery in Education Block Grant Update

[Mrs. Kadakia] presented about the Learning Recovery Grant. He asked for participants to complete part of our survey. He said that the school received funding to expand learning to students, and decrease barriers. The funds are also able to be used to help support social-emotional health of students. This year, we used funds to purchase emergency food, professional development, and also to provide social-emotional learning opportunities such as field trips to Shaver Lake. We plan to continue the opportunities next year. He asked for participants to complete part of our survey.

VII. End-of-Year Community Schools Progress Update

[Mrs. Kadakia] discussed

VIII. SB 3216 - Phone Free Schools Act

[Mrs. Kadakia] discussed SB 3216. He explained the policy and that all schools in California must be in compliance by July 1, 2026. He shared that the school has purchased phone bags to secure devices, and he covered the rules and consequences of the policy. There can be discipline if the policy is not followed. He asked for participants to complete part of our survey on the new policy.

IX. Update on Summative ELPAC Completion Progress

[Mrs. Kadakia] discussed our ELPAC completion progress which was 100%

X. What is Designated and Integrated English Language Development?

[Mrs. Kadakia] discussed that Dedicated instructional time built into the daily schedule. Explicit instruction in how English works. Instruction aligned to students' English proficiency levels. Focus on speaking, listening, reading, and writing English. Helps students use academic English confidently across all subject areas. Complements (but is separate from) content-area instruction. Integrated ELD is when English learners build English language skills during regular lessons, such as math, science, or English language arts, while learning grade-level content. Teachers support students by helping them use, practice, and develop English during everyday lessons. This means all teachers share responsibility for supporting language development, not just ELD specialists.

XI. Importance of Regular School Attendance

[Mrs. Kadakia] discussed that regular school attendance helps English learners practice English every day. Being in class helps students understand lessons in all subjects. Daily attendance helps students build confidence using English. Students who attend school regularly make stronger academic progress.

XII. Important Upcoming Events

Mrs. Kadakia discussed the following events:

- a. Upcoming field trips
 - i. Shaver Lake May 11th-14th
 - ii. Italy June 6/6/26-6/14/26
- b. Upcoming school activities
 - i. Grad night/Grad Bass May 28th
 - ii. Summer break June 10th-18th
- c. Upcoming graduation
 - i. June 3rd 2026 at Grove Church in Riverside.

XII. Next Meeting

[Mrs. Kadakia] discussed our next meeting on August 26th, 2026

XIV. Adjournment

- a. Note End Time: 6:00PM