

# Alta Vista Innovation High School

## Regular Board Meeting

Operated by Western Educational Corporation, A California Non-Profit Public Benefit Corporation

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### Date and Time

Tuesday June 3, 2025 at 3:00 PM PDT

### Location

**Meeting Location:** 737 Windy Point Dr., Ste. 101, San Marcos, CA 92069

**Satellite Locations:** 177 Holston Drive, Lancaster, CA 93535

505 North Euclid St., Suite 100, Anaheim, CA 92801

### Microsoft Teams

[Join the meeting now](#)

Meeting ID: 235 971 347 297

Passcode: SC6G3n9y

### Dial in by phone

[+1 657-207-0015,,808846620#](#)

Phone conference ID: 808 846 620#

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### MEETING LOGISTICS

The public is encouraged to participate in the meeting in person, or by dialing the conference line or clicking the weblink listed on the posted agenda. The public may submit written comments to the Board by emailing [publiccomments@innovationaltavista.org](mailto:publiccomments@innovationaltavista.org). The public may also provide comments during the "Public Comment" section of the meeting agenda.

### REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

### REMINDER

As required by state law (SB 126), this meeting will be audio recorded and posted on the charter school's website.

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## Agenda

	Purpose	Presenter	Time
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I.	<b>Opening Items</b>		<b>3:00 PM</b>
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Opening Items

A.	Call the Meeting to Order	Michael R Adams
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B.	Roll Call and Establishment of Quorum	Michael R Adams
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**Members of the Board Roll Call and Establishment of Quorum**

Michael R. Adams, Board President

Claudette Beck, Board Secretary

Frank Lukacs, Board Member

Dr. David G. Rathgeber, Board Member

Susan L. Alderson, Board Member

**Learning Centers Roll Call:**

12100 Palmdale Road., Suite B3, Adelanto, CA 92301

21660 Bear Valley Rd., Suite F3-F4, Apple Valley, CA 92308

17244 Randall Avenue, Fontana, CA 92335

11988 Hesperia Rd., Suite B, Hesperia, CA 92345

4126 S. Arlington Avenue, Los Angeles, CA 90008

10221 Compton Avenue, Suite 202 & 203, Los Angeles, CA 90002

5301 Whittier Blvd., Suite J, Los Angeles, CA 90022

4101 S. Figueroa Street, Los Angeles, CA 90037

2401 W. Rosecrans Blvd., Gardena, CA 90249

2930 W. Imperial Hwy., Second Floor, Inglewood, CA 90303

8520 Archibald Ave., Building 20, Suite A, Rancho Cucamonga, CA 91730

689 W. 2nd Street, San Bernardino, CA 92410

842 E. Highland Avenue, San Bernardino, CA 92404

1112 S. State Street, San Jacinto, CA 92583

6780 Indiana Avenue, Riverside, CA 92506

4135 Chicago Ave., Suite 140, Riverside, CA 92507

1695 Spruce Street, Riverside, CA 92507

C.	Pledge of Allegiance	Michael R Adams
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D.	Staff Introductions	Michael R Adams
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*At this time, staff members will be invited to state their names and titles.*

	Purpose	Presenter	Time
<b>E.</b> Approve Agenda for the June 3, 2025, Regular Public Meeting of the Board of Directors	Vote	Michael R Adams	
<b>F.</b> Approve Minutes of the April 8, 2025, Regular Public Meeting of the Board of Directors	Approve Minutes	Michael R Adams	

## II. Consent Agenda

*All items listed under consent agenda are considered by the Board to be routine and consistent with approved policies and practices of the Charter School. The Board will be asked to approve all of the consent agenda items by a single vote unless requested by a Board member to be discussed and considered for action separately.*

<b>A.</b> Consent Agenda Items	Vote	Michael R Adams
1. The Board will be asked to accept the Uniform Complaints Report for the 2024-2025 school year: 1 Complaint Received 2. The Board will be asked to approve the revised School Safety Plan		

## III. Public Comment

*At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. The time allotted per presentation will not exceed three (3) minutes, unless a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.*

<b>A.</b> Public Comment	FYI	Michael R Adams
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## IV. School Reports and Information

<b>A.</b> Finance Update	FYI	Guita Sharifi
<b>B.</b> Area Superintendent Update	FYI	Shellie Hanes
<b>C.</b> Report on Mathematics Placement Results	FYI	Shellie Hanes
<b>D.</b> LCFF Local Indicators Report	FYI	Colin Opseth

	Purpose	Presenter	Time
<b>E.</b> Annual IRS Form 990, Return of Organization Exempt From Income Tax and the California return for 2023, as filed	FYI	Guita Sharifi	
<b>F.</b> 2025-2026 Board Meeting Dates	FYI	Michael R Adams	
<b>V. Public Hearing</b>			
<b>A.</b> Open Public Hearing	Vote	Michael R Adams	
<b>B.</b> The Board will hold a public hearing to solicit the recommendations and comments of members of the public regarding the 2025-2026 Budget Overview for Parents (BOP) and the Local Control and Accountability Plan (LCAP) for the 2025-2026 school year	Discuss	Shellie Hanes	
<b>C.</b> Close Public Hearing	Vote	Michael R Adams	
<b>VI. Action Items</b>			
<b>A.</b> The Board will be asked to approve the 2025-2026 Budget Overview for Parents (BOP) and Local Control and Accountability Plan (LCAP) for the 2025-2026 school year	Vote	Shellie Hanes	
<b>B.</b> The Board will be asked to approve Claudette Beck to serve on the Board of Directors for the term July 1, 2025 through June 30, 2026	Vote	Michael R Adams	
<b>C.</b> The Board will be asked to approve Frank Lukacs to serve on the Board of Directors for the term July 1, 2025 through June 30, 2026	Vote	Michael R Adams	
<b>D.</b> The Board will be asked to approve Dr. David Rathgeber to serve on the Board of Directors for the term July 1, 2025 through June 30, 2026	Vote	Michael R Adams	
<b>E.</b> The Board will be asked to approve Susan L. Alderson to serve on the Board of Directors for the term July 1, 2025 through June 30, 2026	Vote	Michael R Adams	

	Purpose	Presenter	Time
<b>F.</b> The Board will be asked to approve Michael R. Adams to serve on the Board of Directors for the term July 1, 2025 through June 30, 2026	Vote	Claudette Beck	
<b>G.</b> The Board will be asked to approve the Proposition 28: Arts and Music in Schools Funding Annual Report for fiscal year 2024-25	Vote	Shellie Hanes	
<b>H.</b> The Board will be asked to approve revisions to Diploma Path 2 – Special Circumstances for students aged 19 or older who are at risk of not graduating due to extenuating life circumstances, and Diploma Path 3 – Special Programs for protected student populations (state minimum)	Vote	Shellie Hanes	
<b>I.</b> The Board will be asked to approve the amended Memorandum of Understanding between Lucerne Valley Unified School District and Alta Vista Innovation High School	Vote	Shellie Hanes	
<b>J.</b> The Board will be asked to re-authorize the officers of the corporation to award discretionary incentives to employees at various sundry times	Vote	Shellie Hanes	
<b>K.</b> The Board will be asked to reauthorize the Corporate Officers and Senior Administration to make all reasonable and necessary business arrangements, and enter into all reasonable and necessary transactions, including but not limited to, contracts with vendors, employees, consultants and others	Vote	Michael R Adams	
<b>L.</b> The Board will be asked to approve the revised Charter School Accounting Manual	Vote	Guita Sharifi	
<b>M.</b> The Board will be asked to approve the Local Control Funding Formula (LCFF) for school year 2025-2026, which drives the primary source of funding for the charter school	Vote	Guita Sharifi	
<b>N.</b> The Board will be asked to approve the Education Protection Account (EPA) spending determinations	Vote	Guita Sharifi	

	Purpose	Presenter	Time
<b>O.</b> The Board will be asked to approve the Budget for the 2025-2026 fiscal year	Vote	Guita Sharifi	
<b>P.</b> The Board will be asked to approve the Consolidated Application process and submission for all reports required for the 2025-2026 school year	Vote	Shellie Hanes	
<b>Q.</b> The Board will be requested to renew the Revolving Line of Credit (RLOC) with Hanmi Bank for the 2025-2026 school year, as necessary, to ensure sufficient cash flow in accordance with the RLOC terms and applicable interest rates	Vote	Guita Sharifi	
<b>R.</b> The Board will be requested to approve securing a revolving loan from Lifelong Learning Administration Corporation (LLAC) for the 2025-2026 school year, as necessary, to ensure sufficient cash flow, in accordance with the promissory note terms and applicable interest rates	Vote	Guita Sharifi	
<b>S.</b> The Board will be asked to approve the signers for all bank accounts	Vote	Michael R Adams	

## **VII. Additional Corporate Officers and Board Members' Observations and Comments**

<b>A.</b> Observations and Comments	FYI	Michael R Adams
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## **VIII. Closed Session**

<b>A.</b> Adjourn open public Board meeting to go into closed session	Vote	Michael R Adams
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1. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION  
(Government Code section 54956.9(d)(2).): (2 matters)
2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
(Government Code section 54957(b)(1).)  
Title: Superintendent

	Purpose	Presenter	Time
<b>B.</b> Adjourn closed session and reconvene to open public Board meeting	Vote	Michael R Adams	
<b>C.</b> Report of action taken or recommendations made in closed session, if any	FYI	Michael R Adams	

## IX. Closing Items

<b>A.</b> Next Regular Board Meeting Date: August 26, 2025, 3:00pm	FYI	Michael R Adams	
<b>B.</b> Adjourn Meeting	Vote	Michael R Adams	

**Accommodations.** All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School's open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

**Non-Discrimination.** The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

**Public Documents.** To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to [publiccomments@innovationaltavista.org](mailto:publiccomments@innovationaltavista.org). Documents are also available for public inspection at the Meeting Location noted on this agenda.