

# Alta Vista Innovation High School

## Regular Board Meeting

Operated by Western Educational Corporation, A California Non-Profit Public Benefit Corporation

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### Date and Time

Tuesday June 6, 2023 at 3:30 PM PDT

### Location

**Meeting Location:** 39665 Avenida Acacias, Ste A, Murrieta, CA 92563

**Satellite Location:** 505 North Euclid St., Suite 100, Anaheim, CA 92801

### Or Join Using the Meeting Link:

[https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F\\_%23%2F%2Fmeetup-join%2F19%3Ameeting\\_ZTRkNTIxOGUtMDY4MS00MDc2LWJmOWUtNjNmODImZGU0OTY4%40thread.v2%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%2522c33f6d28-3425-42a7-8827-d21f10bb2e83%2522%252c%2522Oid%2522%253a%25224e4cd601-0d23-44be-8261-73cdf2e9f610%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkId=517c9f93-17c1-48dc-b9a6-7596d76b3f50&directDI=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true](https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F_%23%2F%2Fmeetup-join%2F19%3Ameeting_ZTRkNTIxOGUtMDY4MS00MDc2LWJmOWUtNjNmODImZGU0OTY4%40thread.v2%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%2522c33f6d28-3425-42a7-8827-d21f10bb2e83%2522%252c%2522Oid%2522%253a%25224e4cd601-0d23-44be-8261-73cdf2e9f610%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkId=517c9f93-17c1-48dc-b9a6-7596d76b3f50&directDI=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true)

### Or Call in for audio only:

Conference Line (657) 207-0015 Code: 452 118 869#

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### MEETING LOGISTICS

The public is encouraged to participate in the meeting in person, or by dialing the conference line or clicking the weblink listed on the posted agenda. The public may submit written comments to the Board by emailing [publiccomments@innovationaltavista.org](mailto:publiccomments@innovationaltavista.org). The public may also provide comments during the "Public Comment" section of the meeting agenda.

### REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

### REMINDER

As required by state law (SB 126), this meeting will be audio recorded and posted on the charter school's website.

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## Agenda

	Purpose	Presenter	Time
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<b>I.</b>	<b>Opening Items</b>		<b>3:30 PM</b>
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Opening Items

<b>A.</b>	Call the Meeting to Order	Michael R Adams
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<b>B.</b>	Roll Call and Establishment of Quorum	Michael R Adams
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**Members of the Board Roll Call and Establishment of Quorum**

Michael R. Adams, Board President

Claudette Beck, Board Secretary

Frank Lukacs, Board Member

Dr. David G. Rathgeber, Board Member

**Learning Centers Roll Call:**

12100 Palmdale Road., Suite B3, Adelanto, CA 92301

21660 Bear Valley Rd., Suite F3-F4, Apple Valley, CA 92308

17244 Randall Avenue, Fontana, CA 92335

11988 Hesperia Rd., Suite B, Hesperia, CA 92345

10221 Compton Avenue, Suite 202 & 203, Los Angeles, CA 90002

5301 Whittier Blvd., Suite J, Los Angeles, CA 90022

4101 S. Figueroa Avenue Long Beach, CA 90805 Los Angeles, CA 90037

2401 W. Rosecrans Blvd., Gardena, CA 90249

2930 W. Imperial Hwy., Second Floor, Inglewood, CA 90303

8520 Archibald Ave., Building 20, Suite A, Rancho Cucamonga, CA 91730

689 W. 2nd Street, San Bernardino, CA 92410

842 E. Highland Avenue, San Bernardino, CA 92404

1112 S. State Street, San Jacinto, CA 92583

6780 Indiana Avenue, Riverside, CA 92506

4135 Chicago Ave., Suite 140, Riverside, CA 92507

1695 Spruce Street, Riverside, CA 92507

<b>C.</b>	Pledge of Allegiance	Michael R Adams
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<b>D.</b>	Staff Introductions	Michael R Adams
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	Purpose	Presenter	Time
<i>At this time, staff members will be invited to state their names and titles.</i>			
<b>E.</b> Approve Agenda for the June 6, 2023, Regular Public Meeting of the Board of Directors	Vote	Michael R Adams	
<b>F.</b> Approve Minutes of the April 27, 2023, Regular Public Meeting of the Board of Directors	Approve Minutes	Michael R Adams	

## II. Consent Agenda

*All items listed under consent agenda are considered by the Board to be routine and consistent with approved policies and practices of the Charter School. The Board will be asked to approve all of the consent agenda items by a single vote unless requested by a Board member to be discussed and considered for action separately.*

<b>A.</b> Consent Agenda Items	Vote	Michael R Adams
1. The Board will be asked to approve the revised Education for Homeless Children and Youth Policy 2. The Board will be asked to accept the Uniform Complaints Report for the 2022-2023 school year: 1 Complaint Received		

## III. Public Comment

*At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. The time allotted per presentation will not exceed three (3) minutes, unless a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.*

<b>A.</b> Public Comment	FYI	Michael R Adams
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## IV. School Reports and Information

<b>A.</b> Area Superintendent Update	FYI	Janet Wilson
<b>B.</b> WIOA Update	FYI	Shellie Dansby
<b>C.</b> Finance Update	FYI	Guita Sharifi

	Purpose	Presenter	Time
<b>D.</b> Report on Mathematics Placement Results	FYI	Janet Wilson	
<b>E.</b> LCFF Local Indicators Report	FYI	Colin Opseth	
<b>F.</b> Annual IRS Form 990, Return of Organization Exempt From Income Tax and the California return for 2021, as filed	FYI	Guita Sharifi	
<b>G.</b> Legislative Update	FYI	Bob Morales	
<b>H.</b> CDE Notification of 2022 Annual Determination Pursuant to the Individuals with Disabilities Education Act and Selection for 2023 Special Education Monitoring Activities	FYI	Heather Stuve	
<b>I.</b> 2023-2024 Board Meeting Dates	FYI	Michael R Adams	
<b>V. Public Hearing</b>			
<b>A.</b> Open Public Hearing	Vote	Michael R Adams	
<b>B.</b> The Board will hold a public hearing to solicit the recommendations and comments of members of the public regarding the Budget Overview for Parents and the Local Control Accountability Plan (LCAP), including the specific actions and expenditures proposed to be included in the school's LCAP, with Comprehensive Support and Improvement Plan for the 2023-2024 school year	Discuss	Colin Opseth	
<b>C.</b> Close Public Hearing	Vote	Michael R Adams	
<b>VI. Action Items</b>			
<b>A.</b> The Board will be asked to approve Claudette Beck to serve on the Board of Directors for the term July 1, 2023 through June 30, 2024	Vote	Michael R Adams	
<b>B.</b> The Board will be asked to approve Frank Lukacs to serve on the Board of Directors for the term July 1, 2023 through June 30, 2024	Vote	Michael R Adams	

	Purpose	Presenter	Time
<b>C.</b> The Board will be asked to approve Dr. David Rathgeber to serve on the Board of Directors for the term July 1, 2023 through June 30, 2024	Vote	Michael R Adams	
<b>D.</b> The Board will be asked to approve Michael R. Adams to serve on the Board of Directors for the term July 1, 2023 through June 30, 2024	Vote	Claudette Beck	
<b>E.</b> The Board will be asked to reauthorize the Corporate Officers and Senior Administration to make all reasonable and necessary business arrangements, and enter into all reasonable and necessary transactions, including but not limited to, contracts with vendors, employees, consultants and others	Vote	Michael R Adams	
<b>F.</b> The Board will be asked to re-authorize the officers of the corporation to award discretionary incentives to employees at various sundry times	Vote	Michael R Adams	
<b>G.</b> The Board will be asked to approve the revised Charter School Accounting Manual	Vote	Guita Sharifi	
<b>H.</b> The Board will be asked to approve the Local Control Funding Formula (LCFF) for school year 2023-2024, which drives the primary source of funding for the charter school	Vote	Guita Sharifi	
<b>I.</b> The Board will be asked to approve the Education Protection Account (EPA) spending determinations	Vote	Guita Sharifi	
<b>J.</b> The Board will be asked to approve the Budget for the 2023-2024 fiscal year	Vote	Guita Sharifi	
<b>K.</b> The Board will be asked to approve the Budget Overview for Parents and the Local Control Accountability Plan (LCAP) with Comprehensive Support and Improvement Plan for the 2023-2024 school year	Vote	Janet Wilson	
<b>L.</b> The Board will be asked to approve the school's LCAP federal addendum, updated for comprehensive support and improvement status for the 2023-2024 school year	Vote	Colin Opseth	

	Purpose	Presenter	Time
<b>M.</b> The Board will be asked to approve the Consolidated Application process and submission for all reports required for the 2023-2024 school year	Vote	Colin Opseth	
<b>N.</b> The Board will be asked to renew a Revolving Line of Credit (RLOC) from Hanmi Bank for the 2023-2024 school year, as needed, to maintain adequate cash flow pursuant to the RLOC provisions	Vote	Guita Sharifi	
<b>O.</b> The Board will be asked to approve obtaining a loan from LLAC during the 2023-2024 fiscal year, as needed to maintain adequate cash flow, pursuant to promissory note provisions with applicable interest	Vote	Guita Sharifi	
<b>P.</b> The Board will be asked to approve the updated signers for all bank accounts	Vote	Michael R Adams	
<b>VII. Additional Corporate Officers and Board Members' Observations and Comments</b>			
<b>A.</b> Observations and Comments	FYI	Michael R Adams	
<b>VIII. Closed Session</b>			
<b>A.</b> Adjourn open public Board meeting to go into closed session	Vote	Michael R Adams	
PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code section 54957(b)(1).) Title: Area Superintendent			
<b>B.</b> Adjourn closed session and reconvene to open public Board meeting	Vote	Michael R Adams	
<b>C.</b> Report of action taken or recommendations made in closed session, if any	FYI	Michael R Adams	
<b>IX. Closing Items</b>			

	Purpose	Presenter	Time
<b>A.</b> Next Regular Board Meeting Date: August 29, 2023, 2:30pm	FYI	Michael R Adams	
<b>B.</b> Adjourn Meeting	Vote	Michael R Adams	

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**Accommodations.** All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School’s open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

**Non-Discrimination.** The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

**Public Documents.** To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to [publiccomments@innovationaltavista.org](mailto:publiccomments@innovationaltavista.org). Documents are also available for public inspection at the Meeting Location noted on this agenda.