

Alta Vista Innovation High School

Operated by Western Educational Corporation

Date and Time

Wednesday December 4, 2019 at 12:45 PM PST

Location

505 North Euclid Street, Anaheim, CA 92805 Remote Location: 177 Holston Drive, Lancaster, CA 93535
Conference Line: (661) 249-6805 Code: 210224

Agenda

	Purpose	Presenter	Time
I. Opening Items			12:45 PM
A. Call the Meeting to Order			
B. Record Attendance and Guests			
<u>Roll Call and Establishment of Quorum</u>			
Michael R. Adams, Board President			
Claudette Beck, Board Secretary			
Frank Lukacs, Board Member			
C. Pledge of Allegiance			
D. Staff Introductions			
<i>At this time, staff members who are at a meeting location or participating via teleconference will be invited to state their names and titles.</i>			
E. Approve Agenda for the December 4, 2019, Regular Public Meeting of the Board of Directors.	Vote		
F. Approve Minutes of the October 16, 2019, Regular Public Meeting of the Board of Directors.	Approve Minutes		
II. Consent Agenda			12:45 PM
A. Consent Agenda	Vote		
<i>All items listed under consent agenda are considered by the Board to be routine and consistent with approved policies and practices of the Charter School. The Board will be asked to approve all of the consent agenda items by a single vote unless requested by a Board member to be discussed and considered for action separately.</i>			
1. The Board will be asked to approve the revised Title IX, Harassment, Intimidation, Discrimination and Bullying Policy.			
2. The Board will be asked to approve the revised Suspension and Expulsion Policy and Procedure.			
3. The Board will be asked to approve the revised School Safety Plan.			
III. Public Comment			12:45 PM
A. Public Comment	FYI		
<i>At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. If you would like to participate in public comment, you must have signed in before the commencement of the meeting. Also, our teleconference line is open to members of the public who wish to participate in public comment. The time allotted per presentation will not exceed three (3) minutes, except in the case where a member of</i>			

the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. The total time allotted for public comments will not exceed eighteen (18) minutes per agenda item, or ten (10) minutes for non-agenda items. In accordance with the Brown Act, no action may occur at this time but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.

IV. School Reports and Information

**12:45
PM**

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| A. Area Superintendent Update | FYI | Julie Parra |
| B. WIOA Update | FYI | Julie Parra |
| C. 2019 Student Achievement Data Report | FYI | Julie Parra |
| D. Legislative Update | FYI | Michelle Lopez |
| E. Board Meeting Notice | FYI | |
| F. Legal Update | FYI | Bill Thompson |

V. Action Items

**12:45
PM**

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| A. The Board will be asked to review and approve adoption of the Charter School Accounting Manual as guidance for financial management of the school. | Vote | Finance |
| B. The Board will be asked to review and approve the June 30, 2019, Annual Audit Report for the School. | Vote | Finance |
| C. The Board will be asked to review and approve the 2019/2020 First Interim Report for the School. | Vote | Finance |
| D. The Board will be asked to authorize the school to increase its credit line from Hanmi Bank
to obtain financing when necessary to maintain adequate cash flow. | Vote | Finance |
| E. The Board will be asked to review and approve the purchase of certain capital assets. | Vote | Finance |
| F. The Board will be asked to review and approve the E-Rate vendor selections. | Vote | Michele Simi |
| G. The Board will be asked to review and approve a Human Trafficking Prevention Plan. | Vote | Julie Parra |
| H. The Board will be asked to review and approve the Amended Common Paymaster Agreement | Vote | Legal |
| I. The Board will be asked to approve salary ranges for the Area Superintendent position. | Vote | |
| J. The Board will be asked to approve the amended Conflict of Interest Code for Western Educational Corp. | Vote | Bill Thompson |
| K. The Board will be asked to appoint a new Chief Financial Officer and Secretary. | Vote | Bill Thompson |
| L. The Board will be asked to review and approve compensation for the
Chief Financial Officer and Secretary. | Vote | Legal |
| M. The Board will be asked to add the Chief Financial Officer and Secretary as a school bank account signatory. | Vote | Bill Thompson |

VI. Additional Corporate Officers and Board Members' Observations and Comments.

VII. Closing Items

**12:45
PM**

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|---------------------------------|------|
| A. Adjourn Meeting | Vote |
| B. General Notifications | FYI |

Accommodations. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School's open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

Non-Discrimination. The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

Public Documents. Documents provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection at Charter School offices located at 505 North Euclid Street, Anaheim, CA 92805 during normal business hours.